

MINUTES OF THE CO-DISTRICT DEVELOPMENT COMMITTEE (CDDC) MEETING FOR DOOMDOOMA CO-DISTRICT FOR THE MONTH OF JUNE & JULY,2025

Subject	Minutes Of the Co-District Development Committee (CDDC) Meeting For Doomdooma Co-District for the month Of June & July,2025
Date & time	23/07/2025 at 11.30A.M.
Venue	Conference hall of Bir Raghav Moran Govt. Model College, Doomdooma
Members present	Annexure I

The Co-District Development Committee (CDDC) Meeting For Doomdooma Co-District for the month of June & July, 2025 was held with an aim to review the progress of the ongoing schemes & the programmes of the departments and to resolve the issues. The meeting was presided over by Smti. Nuzhat Nasreen,ACS, Co-District Commissioner, Doomdooma.

At the outset, the Chair welcomed all the members present in the meeting and after threadbare discussion, the following decisions and resolutions and concerned officers were affixed the responsibilities for the action to be taken:

Sl no	Sector	Administrative Department	Issues discussed / Decisions taken	Action to be taken by
1.	Economic Development	P&RD	The Chair directed the Assistant Commissioner (P&RD) to fix a date and conduct a detailed review meeting on PMAY-G and other related schemes. The objective of the meeting will be to assess the current status and devise actionable measures to bridge the gap between the release of the 3rd instalment as well as the sanction of houses under PMAY-G and the number of houses completed under the scheme. The meeting is to be convened within one week.	Assistant Commissioner (P&RD), BDO-Doomdooma / Digboi.
2.	Social Sector	Health	1. As per the submission made by the BPM, Kakopather BPHC, the number of beneficiaries without valid documents for availing benefits under the Tea Garden Wage Compensation Scheme for pregnant women in tea garden areas stands at 71. The BPM-Kakopather BPHC	Assistant Commissioner-Health BPM-Kakopath

			<p>& Hapjan BPHC is hereby directed to submit the list of these beneficiaries—tea garden-wise—clearly mentioning the names of the beneficiaries along with their husbands'/fathers' names, to the office of the CDC by 2nd August 2025. Upon receipt of the list, the Assistant Commissioner (Health) shall follow up the matter and devise a plan to include the left out beneficiaries under the scheme and report to the undersigned by 3rd August 2025. The Assistant Commissioner (Health) may take up the help of the Eti Koli Duti Paat Scheme data for this.</p> <p>2. The current status of ABHA ID creation stands at 61.24% for Kakopather BPHC and 64% for Hapjan BPHC. Both BPMs are directed to intensify efforts and take immediate steps to improve the coverage. Progress in this regard will be reviewed in the next meeting.</p>	er BPHC & Hapjan BPHC.
3.	Infrastructure	PWD-Buildings	<p>1. The AEE (i/c), PWD (Building), Tinsukia submitted that at least the academic block of Bir Raghav Moran Government Model College is expected to be completed by March 2026.</p> <p>2. The physical progress of the construction work at Rupai High School currently stands at 98%. However, the ramp is yet to be constructed, which is a critical component. The executing agency is directed to complete the ramp work immediately to ensure timely completion of the project.</p>	AEE (i/c), PWD (Building), Tinsukia
4.	Infrastructure	DoHUA	As per the submission made by the Executive Officer, Doomdooma Municipal Board, the Material Recovery Facility (MRF) and Compost Pit is tentatively scheduled to be inaugurated on 29th July 2025.	
5	Social	Women &	1. The CDPOs of Kakopather and Hapjan are	CDPO-

	Sector	Child Development	<p>hereby directed to take all necessary steps to ensure that Take Home Ration (THR) coverage reaches 100% at the earliest.</p> <ol style="list-style-type: none"> 2. Both CDPOs are also instructed to ensure 100% implementation of the Face Recognition System (FRS). 3. As per the submission made by the CDPO, Kakopather, it is informed that the Construction Committee for 1 No. Pithaguti Part-2 has not yet been notified. The CDPO is hereby directed to follow up on the matter and ensure that necessary action is taken at the earliest. A status report is to be submitted to the office of the CDC by 2nd August 2025. 4. As per the submission made by the Member Secretary (BDO, Doomdooma Development Block), the construction work for 12 Model AWCs under Hapjan ICDS Project is scheduled to commence within the next two days. The chair directed the BDO & CDPO to ensure that the construction of all model AWCs under NIDA phase II is started within 2 days. 5. The CDPOs of Kakopather and Hapjan are hereby directed to take all necessary steps to ensure that home visit coverage reaches 100% at the earliest. 	Kakopather/Hapjan
6.	Economic Development	ASLRM	<ol style="list-style-type: none"> 1. The BPM, ASRLM is hereby directed to take necessary steps to ensure tracking of fund utilisation under the MMUA scheme once it is released. The BPM shall also identify well-performing SHGs and take initiative to develop a localised tracking system for effective monitoring and reporting. 2. As per the submission made by the BPM, ASRLM, the Non-Performing Asset (NPA) percentage for Doomdooma LAC currently stands at 0.39%. It is noted that: <ol style="list-style-type: none"> i) One beneficiary who availed a loan has migrated outside the state and remains untraceable. ii) Five other beneficiaries have 	BPM-ASLRM

			<p>reapplied under MMUA.</p> <p>The BPM is directed to verify whether these five individuals have been selected under the scheme, and if so, to take appropriate measures to ensure the NPA percentage is brought down to 0%.</p> <ol style="list-style-type: none"> 3. During the MMUA beneficiary training period, special emphasis to be laid on enhancing awareness and enrolment in insurance and pension schemes. The BPM, ASRLM is directed to ensure that all trainees are adequately informed and motivated to avail benefits under these schemes. 4. The BPM, ASRLM is directed to obtain and report the ranking of Doomdooma LAC under the UDYAM initiative . 5. The BPM, ASRLM is directed to expedite the onboarding of products developed by SHGs onto relevant platforms and marketing channels. 6. The BPM, ASRLM is directed to record digitally and submit one success story every week, highlighting achievements of SHGs or individual members. The success story should be in the form of a short video (1 to 1.5 minutes)—either an interview or a visual showcase of the product—and shall be emailed to this office. The compiled content will be circulated on social media platforms with appropriate tags to enhance visibility and outreach and to encourage the SHG. 8. As per the BPM, ASRLM, 547 candidates have been placed. The BPM is directed to submit year-wise cumulative placement data along with the list of responsible PIAs. 9. With reference to the Awas+ Survey, the BPM is directed to prepare an Excel sheet containing the following details of the beneficiaries: <ul style="list-style-type: none"> • Name 	
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			<ul style="list-style-type: none"> • Aadhaar Number • Ration Card Number • Job Card Number • Bank Account Number <p>The data must be segregated Gram Panchayat-wise for clarity and ease of reference. The completed sheet is to be submitted to this office at the earliest.</p>	
7.	Infrastr ucture	PHE	<ol style="list-style-type: none"> 1. The AEE, PHE is hereby directed to rectify and update the list of officers for 5-star committees under Doomdooma LAC, and ensure that new login IDs and other relevant credentials are generated and shared with this office within 3 days. 2. The Assistant Commissioner-PHED is hereby directed to visit the Plastic Waste Management Unit established under Swachh Bharat Mission (Gramin) to assess the utility and functionality of the unit. 	Assistant Commissi on er- PHED AEE-PHED
8.	Econo mic Develo pment	Animal Husbandr y & Veterinary	The Chair reviewed the functioning of the Animal Husbandry & Veterinary Department in the Co-District..	
9.	Econo mic Develo pment	Sericultur e	The Assistant Director of Sericulture is hereby directed to prepare a comparative analysis of silk production in Doomdooma LAC with other LACs.	Assistant Director Of Sericultur e
10	Reform s, Govern ance, faciloita tion& Regula tion-1	Labour	<ol style="list-style-type: none"> 1. As per the submission of the Labour Inspector, three cases of child labour have been rescued by the department.The Assistant Commissioner (Education) is hereby directed to collect the details of the rescued child and coordinate with the Education Department to ensure that the child is enrolled in a suitable school without delay. 2. The Labour Department is directed to conduct more intensive and frequent drives for the identification of child labour across the region. 	Assistant Commissi oner- Education
11	Infrastr	Irrigation1.	The submission made by AEE-Irrigation is as	Circle

	ucture		<p>follows- “The office land under the jurisdiction of the Assistant Executive Engineer, Doomdooma Sub-Division (Irrigation), has been encroached upon by the All Assam Sonowal Kachari Students' Union near Sonowal Gaon, Phillobari under Gabharubheti Gaon Panchayat, Doomdooma. Some unauthorized construction has been carried out on this office land. All Assam Deori Students' Union has also encroached upon a portion of the office land of Doomdooma Sub-Division (Irrigation) near Sonowal Gaon village, under Gabharubheti Gaon Panchayat.”</p> <p>2.</p> <p>3. The Circle Officer, Doomdooma Revenue Circle is directed to conduct a field verification of the reported encroachments on the office land under Doomdooma Sub-Division (Irrigation) near Sonowal Gaon, under Gabharubheti Gaon Panchayat.</p> <p>4.</p> <p>The Assistant Commissioner (Magistracy and General Administration), shall initiate appropriate follow-up action based on the findings of the verification.</p>	<p>Officer Doomdooma Revenue Circle</p> <p>Assistant Commissioner-GAD CA</p>
12	Social Sector	School Education	<p>1. The BEEO-Kakopather & Hapjan is directed to submit the list of provincialised schools located in tea garden areas within one week.</p> <p>2. The BEEO submitted that the issue of low attendance is primarily due to the following reasons:</p> <p style="padding-left: 40px;">i) Non-submission of online attendance by some colleges and schools.</p> <p style="padding-left: 40px;">ii) Unavailability of tablets required for operating the attendance portal.</p> <p>The BEEO, Kakopather/Hapjan is directed to conduct a detailed enquiry on the issue of low attendance among both teaching and non-teaching staff. The enquiry report is to be submitted to the undersigned within one week. The Assistant Commissioner (Education) is directed to closely follow up on the enquiry report submitted by the BEEO,</p>	<p>Assistant Commissioner- Education, BEEO- Kakopather/ Hapjan</p>

			<p>Kakopather/Hapjan and take necessary corrective measures accordingly.</p> <ol style="list-style-type: none"> 3. By the next CDDC meeting, the BEEOs of Kakopather and Hapjan are directed to compile and submit data on overall district-level achievements in the following areas: Student attendance , Teacher and non-teaching staff attendance and Mid-Day Meal implementation. The data must be segregated block-wise to enable meaningful comparisons and to identify appropriate corrective and improvement measures to be taken. 4. The BEEO, Kakopather is directed to personally visit the Kumsang Tea Estate Model School to conduct an inspection of the school infrastructure, with specific focus on the status of electrification. 5. The BEEOs of Kakopather and Hapjan are directed to submit the following detailed information: A list of schools that have received external and internal electrification, clearly mentioning the Date of electrification, Amount received, Components supplied/installed. The SSA Engineer/Technical Person is directed to be present in the next CDDC meeting. 6. The Assistant Commissioner (Education) is directed to visit schools covered under ICT and other digital initiatives, and make an assessment of the real-time benefits of these interventions. 7. By the next CDDC meeting, a separate slide must be prepared and included in the presentation, containing the dropout rate and the total number of dropouts, block-wise and school-wise where possible. 	
13	Reforms, Governance, Facilita	Environment & Forest	<ol style="list-style-type: none"> 1. By the next CDDC meeting, the forest department is directed to submit a detailed forest map of Doomdooma Co-District, clearly indicating: Geographical area, Reserve Forests, Proposed Reserve 	

	tion& Regula tion-1		Forests (PRF) and Other relevant classifications 2. The DFO, Doomdooma Forest Division is directed to attend all future CDDC meetings, starting from the next one.	
14	Social Sector	FPD&CA	1. Inspector, FPD&CA is directed to conduct trainings for FPCs on leASCM to enable proper updating of stock received. 2. A total of 776 'C' forms have been selected under NFSA. The Inspector, FPD&CA is directed to submit a detailed breakup showing 1-member, 2-member, widow, etc. categories to the undersigned. 3. Inspector, FPD&CA made the submission that the target fulfilment under the Anna Seva shall be 100 % for Doomdooma Co-District.	
15	Infrastr ucture	Water Resources	The Chair reviewed the works of the Water Resources Department under the Doomdooma Co-District.	

The meeting ended with a vote of thanks from the Chair.

Digitally signed by
NUZHAT NASREEN
Date: 30-07-2025
17:40:21
Co-District Commissioner,
Doomdooma Co-District,
Doomdooma

Memo No-E-142054/DFA/445212

Dated Doomdooma the 30th July 2025

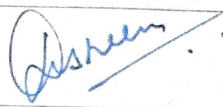

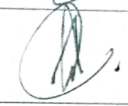






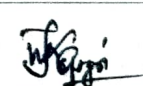




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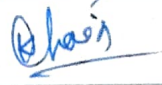



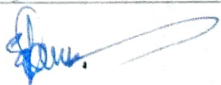
1. The Special Commissioner & Secretary to the Govt. Of Assam, Transformation & Development Department, Dispur for favour of kind information.
2. The Secretary to the Govt. Of Assam, Transformation & Development Department, Dispur for favour of kind information.
3. The Secretary to the Govt. Of Assam, Evaluation & Monitoring Division for favour of kind information.
4. The Director, DCP, Transformation & Development Department, Dispur for favour of kind information.

5. The Director, Evaluation & Monitoring Division, Transformation & Development Department, Dispur for favour of kind information.
6. District Development Commissioner, Tinsukia for favour of kind information.
7. Assistant Commissioner, Doomdooma Co-District for information and necessary action.
8. All the HODs under Doomdooma Co-District for information & necessary action.
9. The Senior Development Officer(i/c),Tinsukia for information.
10. The DIO, NIC & District Website Manager to upload the CDDC minutes and confirm the same within 24 hours.
11. Junior Development Officer, Doomdooma Co-District for information and necessary action.
12. The CA to DC,Tinsukia for kind appraisal of the District Commissioner, Tinsukia.
13. Office File.

esigned
Co-District Commissioner,
Doomdooma Co-District,
Doomdooma

Attendance sheet of members present in the Co District Development Committee meeting for the month of June & July 2025 held at the Conference hall of Bir Raghav Moran Govt. Model College on 23/07/2025.

Sl No	Name	Designation	Signature
1.	Smt. Nuzhat Nasreen, ACS	CDC Doomdooma	
2.	Kritantra Neog Sudip Gohri		
3.	Abinich Kumar	A.E.E, WRD,	
4.	Dr. Neelakshi Deha.	Veterinary Officer Doomdooma.	
5.	Kalyan Sonowal	EO, Sericulture	
6.	Abdul Latif Bhuyan	BEEO, Kakopather	
7.	Rahul Gosai	BC, BHMU Doomdooma	
8.	Ashim Pachari	CDPO, Kakopather	
9.	Raju Sharma	CDPO, Hapjan IEDS	
10.	Miganka Krishna Gosai	Inspector / Sectional Head PAB & CA, Doomdooma	
11.	Harsh Hazriya	A/E PNRD	
12.	Shanku Mishra	AEE, Doondaman sub Div. Imigal	
13.	Sudarsana Gosai	AEE (i/c), PWD (B), Tinsukia.	
14.	Ananda Das.	A.I.E i/c Doomdooma	

15.	Shamjit Talur Kelate	BPM, Rakupathara BPHC	
16.	Mansum Borah	BPM, Hapjin BPHC	
17.	Dr. Apurva Borah	SDM & HD Hapjin BPHC	
18.	Niheslyoti Khaitan	PWD (B) (JE)	
19.	Ambaran K. Das	T.O. - PHED	
20.	Mench Hassan AIC	R.O. Doordama Range	
21.	Bidyut Chyng	BO, DDMB	
22.	Kaberi Butey gohain	BDO Digboi	
23.	Sunu Gogoi	TO - PHED, Tinsukia.	
24.	Risha Goswami	JE, PHED, TSK	
25.	Supriya Dey	Labour Inspector, TSK	
26.	Chofiqul Selim Anchaliya	Sub-inspector of schools. for B.E.E.O. Hapjin	
27.	Kanetan D. Dey	BDO, Doordama	R.O. Hissia
28.	Narayana Barua	BDO, DC - DDMA	Narayana Barua
29.			
30.			
31.			